**Job Description**

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| **Job Title:**  (& Grade) | D365 Finance Consultant | **Contract/Dept:** | D365 F&O ERP |
| **Reports To:**  **(Job Title)** | D365 Finance Principal | Reports: | TBC |
| **Location:** | Home / Client | **Post Holder’s Name:** |  |
| Edited By: | Robert Pepper | **Date Created:** |  |
| Owner: | Matt Treadway | **Line Manager:** | Matt Treadway |

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| Job Purpose: |
| Inciper is a leading provider of and passionate about system implementation delivery. We are recruiting a Finance functional specialist to join our Dynamics 365 for Finance and Supply Chain Management team.  **The purpose of the role is:**  The successful candidate will be responsible for working with Inciper project teams and Clients to define and deliver the functional capability of our D365 solution.  In addition, they will be a champion for adoption of functional solutions across the Microsoft platform, driving the adoption of standard functionality within our clients.  Finally, as the business looks to grow their position as trusted advisor to their clients, the candidate will be looking to bring and/or develop their finance knowledge and soft skill capabilities to create strong relationships with our clients. |

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| **Key Tasks:** |
| Roles and Responsibilities   * Good understanding of the functional capabilities of MSD365 * High level understanding of D365 technical capability * Work closely with the team on the design and development of functional processes that enhance our customers D365 experience * Effectively promote the functional capabilities of D365 aiding further adoption throughout our client’s business * Work with the training team to build training materials and coach other team members and/or lead internal projects/capability development for the practice e,g AI, RPA, PowerApps etc. * Meet and exceed the businesses expectations of business knowledge, skills and behaviour * Identify risks and mitigate or communicate as necessary * Work with the Functional Lead and Solution Architect to ensure updates are communicated to relevant parties both formally and informally. * Identify functional capability development activities and help in defining how these will be delivered. * Carry out additional duties as may occur from time to time as instructed and agreed by the D365 Finance Principal and leadership team. * In all activities, ensure timely completion of internal processes and mandatory training. * Represent Inciper in a professional and positive manner at all times. |

## **Person Specification**

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|  | **Essential** | **Desirable** |
| **Education** | One or a combination of:   * University Graduate with a relevant degree or * Recognised Accounting Qualification * D365 F&O Certification | Degree will be in computational or Finance discipline - Agile/Prince 2 project management |
| **Skills** | * Good skills in the functional capabilities of D365 F&O, including appropriate certification * Demonstrable knowledge of practices for D365 * Understanding of the language of the Microsoft Dynamics technical landscape – Including SQL, AOS and SharePoint * Skilled in Finance functions of Dynamics including up to date certification * Good presentation and demonstration skills * Defining business process maps and working with technical team to implement * Ability to set up and execute workhops and produce project outputs (config doc’s, playback docs, data templates) | * Functional Requirements elicitation and prioritisation * Demonstrable approaches to problem solving * Familiar with methods and tools needed to deliver system and data migration solutions * Ability to define master data and reporting requirements * Knowledge of MS Powerapps |
| **Knowledge** | * Working knowledge of finance practices for GL, AR and AP and Finance Reporting requirements * Good understanding of architectural patterns such as web, thick client and cloud * Experience of Agile Methods as well as traditional waterfall approaches | Experience of the Microsoft SureStep Methods |
| **Experience** | * 2+ Years in ERP delivery specific to D365 * Experience of a Microsoft Dynamics deployment – either at a consulting practice or part of an implementation project with a previous employer | * Experience of enterprise scale ERP implementations * Experience of complex integrations |
| **Aptitude** | * Tendency to roll sleeves up and passionate about client delivery * Keen to facilitate collaborative working approaches and a problem-solving mindset * Passionate about growth: for self, the Inciper team and company * Open to receiving and providing constructive feedback * Ability to flex approach to work but tolerant toward quality assurance and ways of working standards |  |
| **Circumstances** | * Able to work full time with flexibility to travel to Client site when needed and Inciper locations for occasional team meetings |  |

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| **Core Competencies** |  |  |